GALE EBOOKS LIBRARIAN LOGIN

CUSTOMIZE YOUR LIBRARY'S GALE EBOOK COLLECTION

As a library administrator, use the *Gale eBooks* **Customization Portal** to group and highlight titles relevant to your users' needs and interests.

GET STARTED

Login to create new eBook categories, or view and edit existing collections.

1. On your Gale eBooks homepage, access **Librarian Login.**
2. Sign in with your Gale Admin User Id and Password. For assistance, contact Gale Technical Support at 1-800-877-4253.
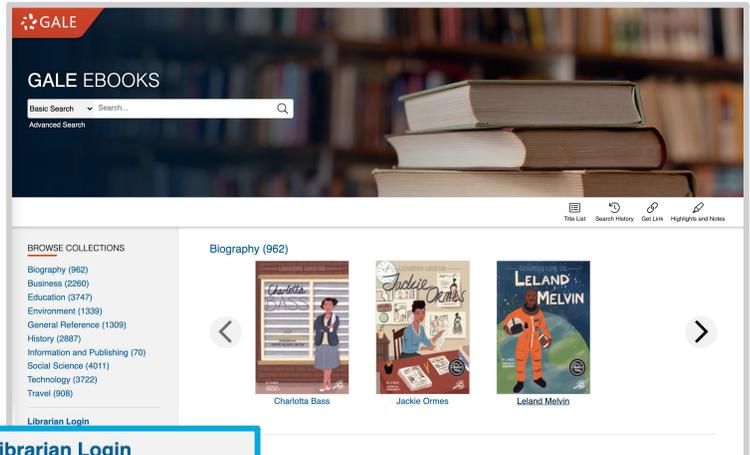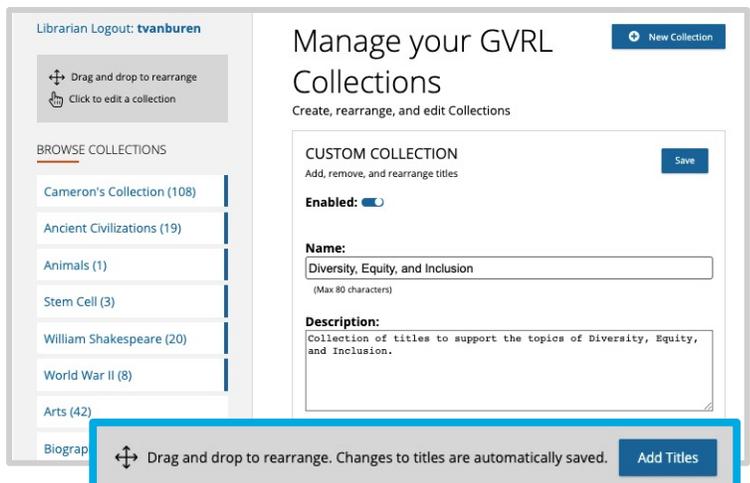
CREATE CUSTOM COLLECTIONS

Organize and promote *Gale eBooks* titles related to library programming, homework projects, key audiences, and more.

1. Once logged in, click **New Collection**.
2. Enter a **Name** for your collection and an optional **Description** to appear on the **View All** page of the collection.
3. Click **Add Titles** and then search or page through eBooks. Select desired titles and then click **Done**.
4. **Save** your changes.

EDIT *GALE EBOOK* COLLECTIONS

After accessing the Customization Portal, drag and drop to rearrange the order of the **Browse Collections** menu.

Click a collection title to:
- Use the **Enabled** toggle to show or hide a custom or default *Gale eBooks* collection.
- Drag and drop titles to change the order of eBooks within a custom or default collection.
- **Add Titles** to a custom collection created by your library.
- Click ⊗ to remove an eBook from a custom collection created by your library.