

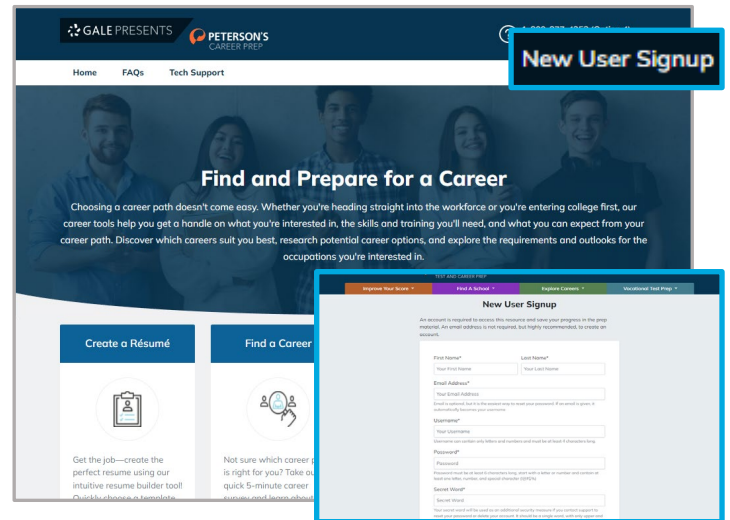
CREATING AND USING AN ACCOUNT

Creating a named user account within *Gale Presents: Peterson's Career Prep* allows you to save your progress in creating a resume, finding a career, searching for a school, or getting career advice. Utilize this document to create your account and better understand the benefits for you.

CREATE ACCOUNT:

Select **New User Sign Up** in the top right of the homepage.

Enter your information. An email is not required, but it is the easiest way to reset your password. If you choose to add an email it will automatically become your username.

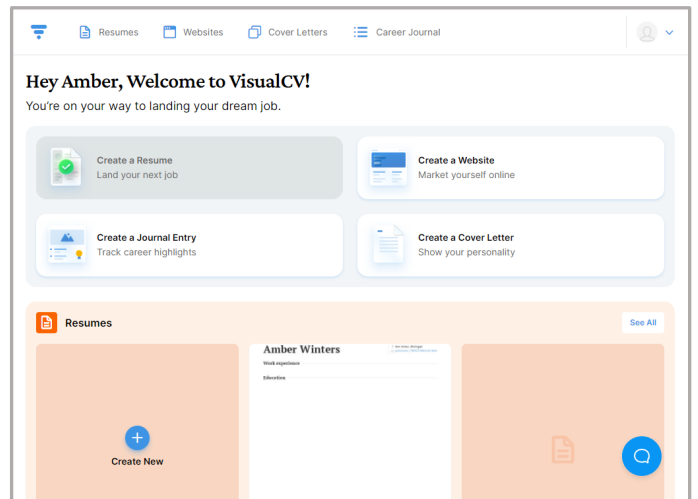


BUILD A RESUME:

While signed into your account search utilize the **Resume** section to develop a professional resume either from scratch or using our sample formats.

In the **Resume** section you can also develop a website, cover letter, or career journal to support your job search.

All materials will be saved in your account for later use or editing.



KICKSTART YOUR CAREER:

Utilize the **Find a Career**, **Career College Search**, and **Advice** sections to set career goals and discover pathways to success.

Interest assessments and advice module progress will be saved to your account.

