

Writing a Conclusion

Summarizing key points

Pick out some highlights from your report. Write short sentences about them in the space below.

Restating the main point

Write your main point here:

Rewrite the best highlight sentences so that they support the main point:

(1)

(2)

(3)

Providing closure

Rewrite the sentences one last time with language that sounds persuasive and final.

Main point:

(1)

(2)

(3)
