**eBooks on GVRL**

**Email from Faculty to Students**

Audience: Students

**How to Use:** (1) Librarian customizes the copy, adds hyperlinks, and saves the file.
(2) Librarian attaches the file to eBooks on *GVRL* email from librarian to instructor. (3) Instructor explores the product and notifies students that it will be integrated into lesson plans. (4) Instructor customizes the email that was provided by the administrator/librarian and attaches supporting materials as necessary. (5) Instructor copies and pastes the subject line and body copy into an email. (6) Instructor sends email to students.

**Subject Line:** Turn Research Into Results

How you research is almost as important as what you research. Fortunately, you have access to our library’s nonfiction digital library via *GVRL.* This allows you to comb through our entire eBook collection in a single search.

**WithGale eBooks on *GVRL*,you can:**

* Download files to Drive and Docs with G Suite for Education integration.

## Pull complete citations in MLA, APA, and Chicago-style formats; and copy, paste, or export to popular services like EasyBib.

## Share bookmarked links, even with non-users.

## Translate content into more than 30 languages.

**Be sure to bookmark this research tool.**

Search the collection via <library name> at <hyperlink to your library’s website or eBooks on the *GVRL* product page>.

If you have any questions about this resource or issues accessing it, contact <insert email address, or preferred communication method for student inquiries here.>

Regards,

<Instructor’s Name/Signature>