



## ***Kids InfoBits Toolbox – Writing a Conclusion***

The ***Kids InfoBits Toolbox*** tip sheets are designed to help young researchers prepare a written report. This document will explain **what a conclusion is, why it's important, and how to write one.**

Need more help with your report? Visit <http://solutions.cengage.com/gale-training/materials/tip-sheets/> for more **Kids InfoBits Toolbox Tip Sheets!**

Writing a conclusion can seem like the most difficult part of writing a report because you feel like you've already said everything you wanted to say. The introduction was pretty easy to write because you could look at your web or outline to decide what to write. Once you had the introduction written, it was easy to write paragraphs with details for each sentence in the introduction. Now you are left with the conclusion and may be unsure of how to begin writing a conclusion. Luckily, conclusions can be organized and planned for just like the other parts of your report.

*Conclusions to a report do three things:*

- 1. Summarize the important points in your report.**
- 2. Show how the key points support your main idea.**
- 3. Make your report feel complete.**

To begin organizing your report, reread what you have written so far. Think about your main idea and supporting details. Think about how you can remind readers of your main point and supporting details without repeating yourself in the same words.

**Here are some steps to follow:**

- 1. Use a highlighter to mark the main idea and important detail sentences in your report.**
- 2. Make a list of strong sounding words that you can use to restate your main point.**
- 3. Write several possible topic sentences for your conclusion to see which sounds best.**

### **Strong Verbs**

Demonstrate	Show
Explain	Reveal
Clarify	Prove
Illustrate	Establish

### **Strong Adjectives and Adverbs**

Clear	Conclusively
Apparent	Definitely
Understandable	Certainly
Unmistakable	Positively

The hardest part of writing a conclusion is trying to find new words to say the same things. It might help if you think of when you are trying to convince your parents to let you go to a friend's house. The conversation might go like this:

#### **Introduction**

Mom, can I go to Jimmy's? I already have my homework done, and I got fresh water for the dog. I still have to pick up my toys in my room but that will only take a couple of minutes. I promise do it before I go to bed.

If your mother says no, you might try again. Like this:

<b>Summary</b>	But Mom, I am <b>really quick</b> at picking up my toys. Remember how fast I got it done last time? I did a very <b>thorough</b> job on my homework. That proves that I am <b>responsible</b> . And, you didn't even have to ask me to get the water for the dog. I just knew it had to be done. That <b>proves</b> that I am <b>good at making decisions</b> . If you let me go to Jimmy's, you won't be disappointed in me!
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The highlighted words are strong words that you are using to convince your mom. You will want to do the same thing for your reader. Convince him or her that you know what you are talking about! Make sure your last sentence makes your conclusion sound complete.

You can download a worksheet to help you write a conclusion here:

<http://assets.cengage.com/training/WriteConclusionWksht.pdf>

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